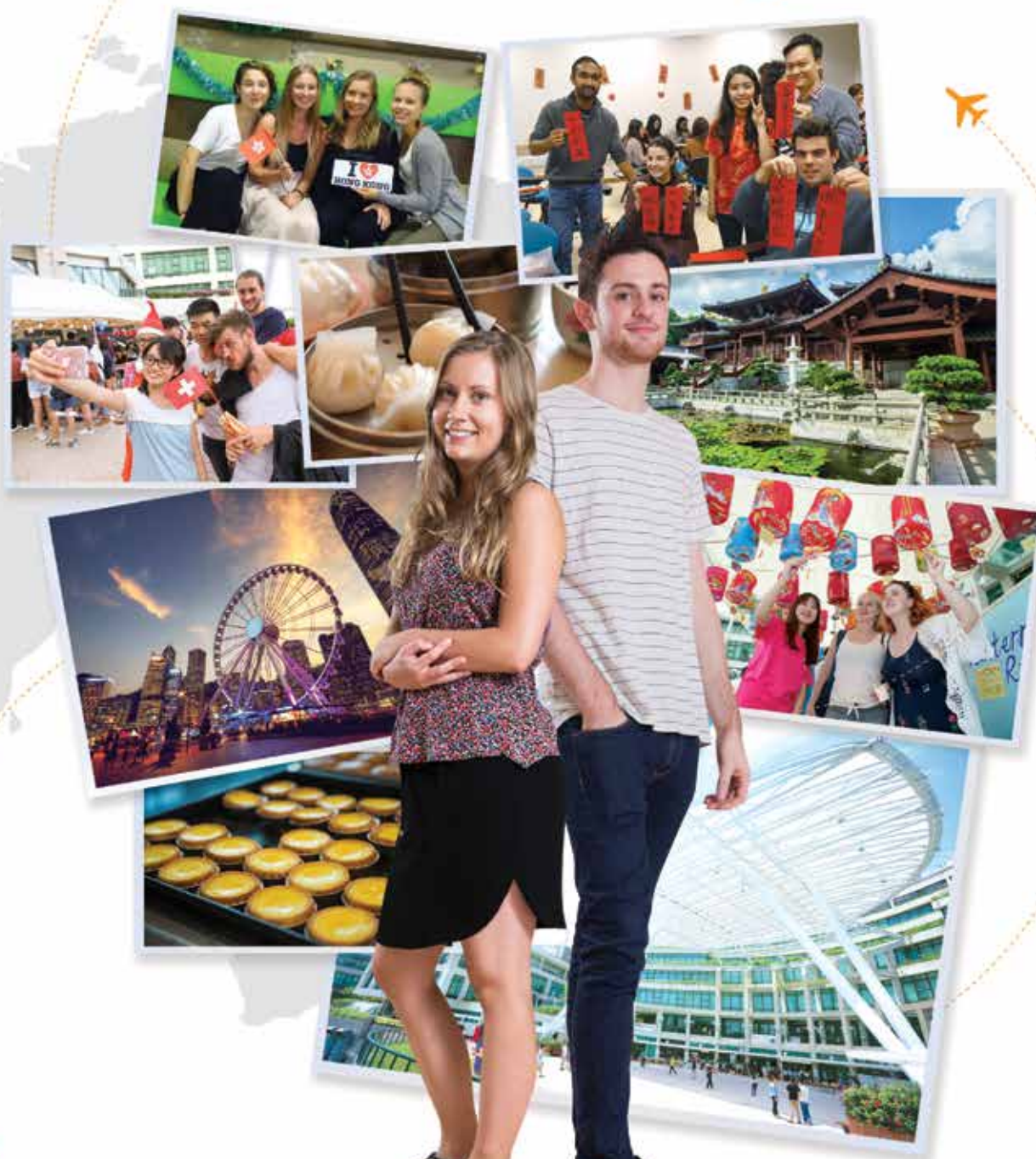




香港教育大學  
The Education University  
of Hong Kong



## Student Exchange Programmes



A PATHWAY OF

# EXPLORING

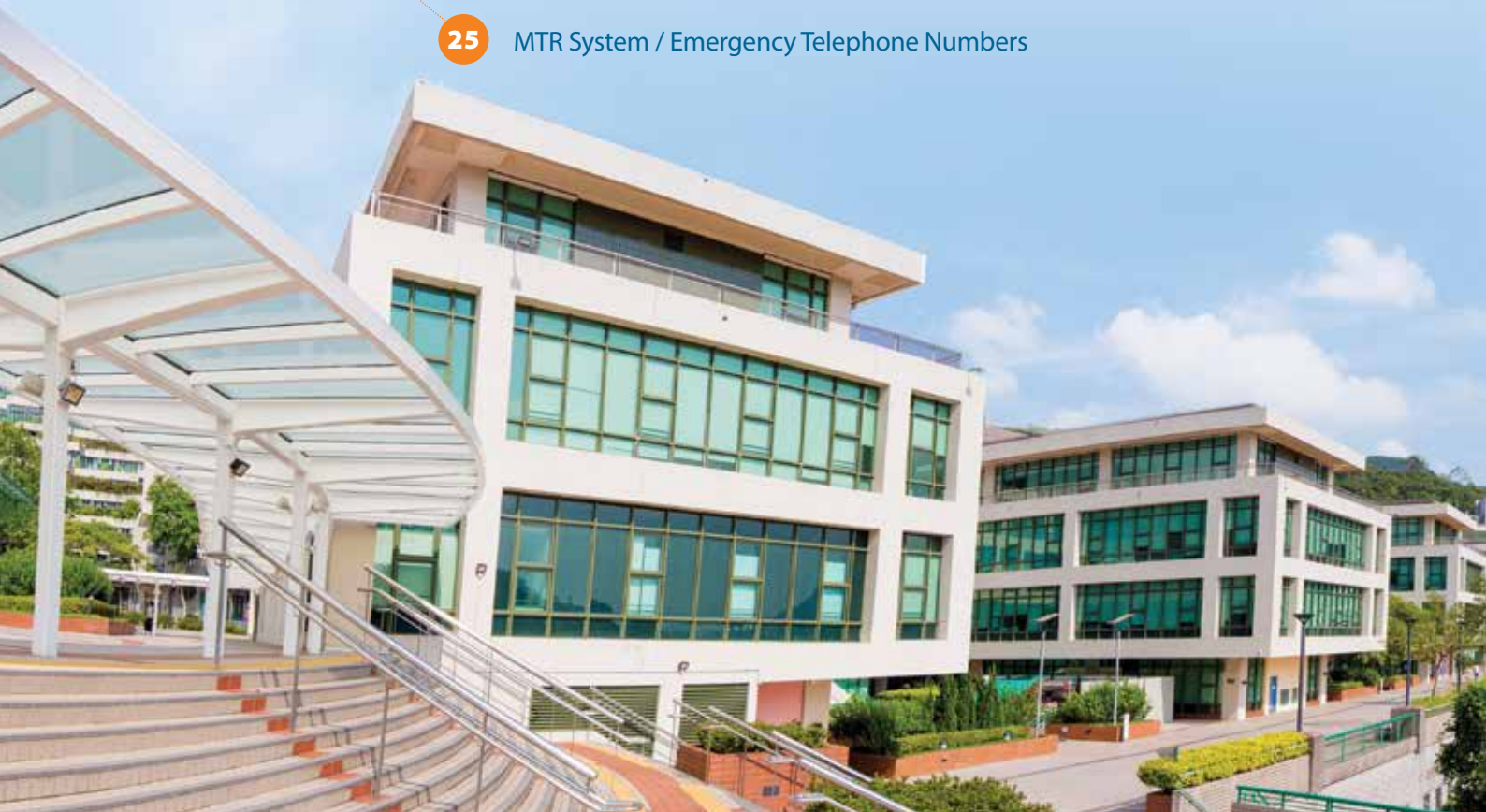
A NEW WORLD



# 2<sup>nd</sup> in Asia and 13<sup>th</sup> in the World in Education\*

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**180<sup>+</sup>**  
International Partners

**160<sup>+</sup>**  
Years of Heritage

## The Education University of Hong Kong

The Education University of Hong Kong (EdUHK) is a publicly funded higher education institution. Retitled in 2016 and with a heritage stretching back over 160 years, the University has an education focus with leading research and pioneering multidisciplinary programmes which enable undergraduates, postgraduates, and educators to deepen awareness of regional and international trends and multicultural understanding. The University is a recognised leader in the area of education and is ranked 2<sup>nd</sup> in Asia and 13<sup>th</sup> in the latest QS World University Rankings by Subject, Education and Training 2017.

### Student Exchange Programmes

Student Exchange Programmes (SEP) are administered by two offices: the International Office (IO) for the international exchange destinations; and the Greater China Affairs Office (GCA) for exchange opportunities in the Mainland, Taiwan and Macau. SEP plays a major role in EdUHK's internationalisation endeavours and is a key area for development. Currently, we have over 180 partners worldwide, offering vibrant exchange opportunities throughout the year. Exchange students from 26 countries including but not limited to America, Europe, Australia and Asia join us at EdUHK via our Student Exchange Programmes. We are happy to discuss proposals for expanding our diverse global network to give students – ours and yours – a wider realm to go out and learn about the world.

### International Teacher Training Programme

The International Teacher Training Programme, which is initiated and coordinated by IO together with two affiliated schools located on campus, offers a training and exchange opportunity for at least four weeks and up to a full academic year, with on-campus accommodation option. Students enrolling in the programme will be covered under the prevailing Student Exchange Agreement with EdUHK.

### Learning Putonghua@Home with EdUHK

It is a short-term programme where our partner institutions play host to the students/graduates of our MA in Teaching Chinese as an International Language Programme. The programme runs in spring and summer when our students and graduates offer free Putonghua lessons to the members of the host institutions.



# Student Exchange Programmes



## Entry Requirements

### ***Nomination***

Applicants must be nominated by the home institution to be eligible for a place in the programme. First-year students are normally NOT eligible.

### ***Grade Point Average***

There is a minimum requirement of a cumulative GPA of 2.7 (on a 4.33 scale) or equivalent to be eligible for the Student Exchange Programmes.

### ***English Proficiency***

Applicants who are not native English speakers will need to fulfil one of the following language requirements and provide documentary evidence when submitting their applications:

<b>TOEFL</b>	Paper-based: minimum 550 Computer-based: minimum 213 Internet-based: minimum 80
<b>IELTS</b>	A minimum overall band of 6 in the academic version
<b>Home Institution</b>	A letter from the home institution's International Office certifying proficiency





## How It Works

### Length of Stay

Inbound exchanges can run for one semester or one academic year. At EdUHK, the academic year comprises two semesters:

Semester 1 (Fall)	Semester 2 (Spring)
September to December	January to June

### Study Load

Exchange students must earn a minimum of 12 credits (four courses) but not exceed 15 credits (five courses) per semester.

EdUHK's grading system:

Course Grade	Interpretation	Grade Point Equivalent
A+/A/A-	Distinction	4.33/4.00/3.67
B+/B/B-	Good	3.33/3.00/2.67
C+/C	Satisfactory	2.33/2.00
C-/D*	Below Satisfactory	1.67/1.00
F	Fail	0.00

\* Grade D is the minimum level required for course progression

### At EdUHK

- Each course is worth three credits (unless otherwise specified)
- Each course is equivalent to 39 contact hours
- One credit normally equates to one hour of teaching per week, over 13 teaching weeks in a semester

Official transcripts are sent to exchange students' home institutions when they finish their exchanges. Accreditation is at the discretion of individual home institutions.

### Medium of Instruction

Most but not all classes at EdUHK are taught in English. We therefore strongly recommend exchange students to select from the list of English-medium course available at the IO website.



## Application

To apply for our exchange programme is simple and straight forward, prospective students can go to the following websites for getting detailed information:

### Planning your exchange

<https://www.eduhk.hk/io/ex-planning-your-exchange>

### Course List

<https://www.eduhk.hk/io/downloads>  
(under "Inbound Student")

### Application Form

<https://www.eduhk.hk/io/ex-application-and-visa>

Online Application can be made during:

Semester	Call for Application	Application Deadline
Semester 1 (Fall) September-December	1 March	30 April
Semester 2 (Spring) January-June	1 September	15 October

# International Teacher Training Programme

On top of our signature Student Exchange Programmes, we have also created an exclusive International Teacher Training Programme (ITTP) for student-teachers within our global network, to gain insights on education in a different cultural setting, along with first-hand teaching and learning classroom experience. ITTP is available from four weeks up to a full year for student-teachers from our partner institutions. Participants serve as assistant teachers, gaining practical experience of classroom management and education in Hong Kong.

Activities covering a wide spectrum of teaching responsibilities are included in the programme, ranging from class observation to curriculum planning and organising extra-curricular events. Special projects and research can also be included at the request of student-teachers or home institutions.



## Scope of Training

Participants from our overseas partner institutions will work alongside experienced local teachers and the ITTP includes but is not limited to the following areas:

- Class observation
- Classroom teaching and management
- Day to day management of school operations
- Planning and organising extra-curricular activities
- Curriculum planning
- Curriculum and material design
- Event management
- Special projects/research, as specified by applicants or home institution



## Supervision and Assessment

Participants' home institutions are responsible for specifying supervision and assessment requirements. All assessment form(s) should be provided by the home institution in advance.

## Exchange Quota

The enrollment of ITTP will be counted towards the balance in the student exchange agreement signed with individual institutions.

Like other exchange students, participants can enjoy on-campus accommodation at the rate of local students. They are also welcome to take part in any excursions and activities organised by the IO and get to know the rest of the University community.



## Entry Requirements

### Nomination

Only applicants nominated by the home institution will be considered. The host school may interview the shortlisted candidate online or by phone.

### English Proficiency

Applicants who are not native English speakers will need to fulfil the following language requirements and provide documentary evidence when submitting their applications:

<b>TOEFL</b>	Paper-based: minimum 550 Computer-based: minimum 213 Internet-based: minimum 80
<b>IELTS</b>	A minimum overall band of 6 in the academic version
<b>Home Institution</b>	A letter from the home institution's International Office certifying proficiency

### Certificate of No Criminal/Sexual Conviction

Prospective student-teachers will need to provide a certificate of no criminal/sexual conviction from their home country.

### Training Visa

Please note that training visa is not for the purpose of study.

## Application

### Application Form

<https://www.eduhk.hk/io/international-teacher-training-programme>

Online Application can be made during:

Semester	Call for Application	Application Deadline
Semester 1 (Fall) September-December	1 February	31 March
Semester 2 (Spring) January-June	1 August	30 September

Successful applicants will be advised on the result within four weeks of the application deadline.



*My time at EdUHK has been very exciting and educational. I've gained a lot of knowledge to my future career as a preschool teacher. I've also got a great relationship with many of the people I've met along the way. During my time in Hong Kong, I have also learned more about myself and my personal development.*



**Anna FILIPSSON**, Semester I, 2016-2017  
Linköping University, Sweden



## Host Schools on Campus

### EdUHK Early Childhood Learning Centre

This on-campus learning centre is a pre-school education centre for around 160 children aged from one to six years. The centre is a proponent of family-school-community collaboration and strives to bring out the potential of each individual child in a fun and inspirational learning and teaching environment. Facilities include a green outdoor learning environment and a creativity gallery to activate children's imagination and foster their interaction. The centre is an active contributor to pre-school teacher education in Hong Kong, with strong support from the EdUHK's Department of Early Childhood Education.

### EdUHK Hong Kong Jockey Club Primary School

This lively school provides quality education for all-round development of students and it has a child-centred curriculum which caters for individual differences. The school adopts small-class teaching, cooperative learning and co-teaching in some lessons to inspire students to learn and strive for excellence. Students are also encouraged to participate in extended learning activities to foster their interests in non-academic areas and strengthen their abilities. Being an affiliated school of EdUHK, its mission is to enhance teacher education development by enabling field experience and education research for local and overseas educators.



# Living at EdUHK



## Accommodation

EdUHK has four on-campus residential hostels offering two types of living quarters, exchange students and student-teachers are guaranteed a place in these hostels. Students can opt to stay in a twin or triple-share room in one of the student residential halls or a 9-person or 12-person apartment in the Jockey Club Student Quarters. Please refer to the table below for facilities in these student quarters:

Students will need to apply through the iHostel online system (please refer to p.23) , with details provided in their admission letters. Hall fees and a one-off Hall Life Education fee must be settled on arrival. While other expenses such as air-conditioning and utilities are charged on actual use.

Hostel	Room Type	Facilities	Inside the Study-Bedroom
Northcote Hall	Twin/Triple Bedroom	Activity rooms, laundry rooms, bathroom/toilets, pantries with refrigerators, stoves and microwaves, etc.	Computer ports, wardrobe and desk.
Grantham Hall			
Robert Black Hall			
The Jockey Club Student Quarters	9-person or 12-person flat	Double/triple bedrooms inside each flat with sitting/dining areas, terrace, kitchen, laundry room, bathrooms and individual computer ports.	

**Estimated Accommodation Fee: HK\$5,090 - 6,900 (US\$653 - 885) / Semester**

Further details are available on individual hall websites:

### Northcote Hall



### Grantham Hall



### Robert Black Hall



### Jockey Club Student Quarters







## Caution Money

All students (exchange and student-teachers) are required to sign a credit card payment authorisation form for HK\$500 (US\$64) to cover any additional expenses incurred, such as library fines or hostel damage repairs. Charges will only be made if bills remain unpaid after the student has left EdUHK. Students will be notified of the amount by email before the transaction, and the authorisation form will be destroyed after the transaction is cleared. EdUHK may withhold a student's transcript until any outstanding payments are settled.

## Visas and Fees

Prospective **exchange students** must apply for a valid **student visa** and **student-teachers** must apply for a **training visa** through the IO if they plan to join the programmes.

It normally takes around four to six weeks to process a visa application. Once a visa is issued, it will be delivered to the applicant's correspondence address or home institution by courier. The visa sticker should be attached to the passport immediately.

There is a non-refundable fee of HK\$190 (US\$24) for a student visa application and an administration fee and courier charge of HK\$300 (US\$38). All payments should be settled by credit card once the student is admitted.

## Insurance

All students must arrange travel and health insurance covering the entire period of stay in Hong Kong. They will be required to show proof of coverage prior to arrival/registration.

## Airport Pick-up

Airport pick-up services are offered near the start of semesters. Exact date and schedule will be given nearer the time. There is a nominal fee of HK\$150 (US\$20).

## Settling Down

All students should report to the IO once they have arrived at the University. Staff at the IO will assist students in their settling down and provide information about life on campus.

## Buddy Programme

IO runs a buddy programme to help the initial adjustment of overseas students in EdUHK. Each exchange student will be matched with one or two local students prior to their arrival in Hong Kong.

## Orientation

The IO organises Orientation Programme for exchange students to familiarise themselves with the University and Hong Kong in general. We highly recommend students to join this series of activities as it is a great way to get to know other exchange students and start to feel at home.



# Cultural Adjustment



## Understanding Culture Shock

When exchange students start to live overseas in a new cultural setting with different systems, language, and/or approaches to life, they may experience what is commonly referred to as culture shock.

There are various ways in which they can help themselves in coping with culture shock. Probably the best strategy is to keep open-minded, stay curious, and make a conscious effort to adjust to the new culture. This may involve participating in activities and social gatherings, making new friends, or learning the local language and customs. Sharing their experiences overseas with friends and relatives at home can also help put fresh perspectives on situations.

## Adjustment Strategies

EdUHK recognises that students studying overseas may need support in adjusting and actively seeks to make the transition as smooth as possible. Among numerous initiatives, IO organises an Orientation Programme and a range of indoor and outdoor activities throughout the year to help overseas students meet local and other international students as well as introduce life in Hong Kong. Activities include lively excursions, an exciting adventure training day camp, Chinese cultural workshops and a fun cross-cultural showcase. All these activities are the platforms for cultural exchange and

integration of students from different countries with diverse backgrounds.

In addition, the Buddy Programme enables the transition to begin even before arrival through teaming up exchange students with local students who can answer questions about life at EdUHK and Hong Kong.

## Student Support

In addition to IO, support is available through the various services of the Student Affairs Office (SAO). The SAO aims to create an open and caring student environment, which assists active learning and all-round development. Two key services are:

### 1. *Counselling and Career Services*

Counsellors can help you resolve personal, interpersonal, emotional, academic and family problems. For those looking to the future, career education programmes can assist in identifying interests or job choices and mapping out your career path.

### 2. *Non-local Student Support*

Guidance is available to enable international students to better understand the Hong Kong community, adjust to studying at EdUHK and campus life, foster mutual support, and facilitate cultural exchange among all students.





# Learning Putonghua@Home with EdUHK

This free Putonghua language learning option, offered since 2013, has received highly positive feedback and response from institutions around the globe. Available exclusively to EdUHK partner institutions and affiliates, the programme enables non-Chinese speakers to receive lively, engaging Putonghua (Mandarin) lessons on their home campus from students of EdUHK's MA in Teaching Chinese as an International Language (MATCIL).

Free lessons can be arranged in Spring (late January – April) or Summer (minimum two weeks within June – August). Prospective learners can be undergraduates, postgraduates, academics, International Office staff, or members of partners' affiliated institutions. Tuition caters for different levels of Putonghua ability.

Learning Putonghua@Home with EdUHK is offered by the Faculty of Humanities and facilitated by the IO.



“

*It was really an incredible and unforgettable experience. I did learn a lot of things not only in the language teaching area but also concerning how to get along with students and colleagues. I acquired confidence to be a Mandarin Chinese teacher during the teaching experience.*

”

**Lingyu ZHONG** (Right, third), MATCIL student

	Option 1 In Spring	Option 2 In Summer
Instructor	MATCIL students	MATCIL graduates
Programme Duration	6 weeks	Min. 2 weeks
Programme Date	29 January – 31 March 2018 (any consecutive 6 weeks)	Between June – August
Target Groups	Undergraduate or Postgraduate students, staff, or members of your affiliations	
Teacher: Learner Ratio	Between 1:5 to 1:20	
No. of Lessons Per Week	6-12 lessons (with min. 30 minutes per lesson)	Negotiable
Accommodation	Arranged or suggested by partner institution	Provided by partner institution
Flight Tickets	Responsible by student instructor	Provided by partner institution
Evaluation for Instructor	Required (assisted by partner institution)	
Programme Fee	Free	
Application Deadline	15 September 2017	30 April 2018
Website	<a href="https://www.eduhk.hk/io/departmental-activities">https://www.eduhk.hk/io/departmental-activities</a>	

# Partner List

EdUHK has established Student Exchange and /or Academic Collaboration Agreements with over 180 institutions and universities around the world.



## AUSTRALIA

1. Charles Darwin University
2. Griffith University
3. Melbourne Conservatorium of Music of the University of Melbourne
4. Monash University, Faculty of Education
5. Royal Melbourne Institute of Technology (RMIT)
6. The Australian Council For Educational Leaders (ACEL)
7. The University of Newcastle
8. University of Canberra
9. University of Tasmania
10. University of Wollongong



## AUSTRIA

11. Pedagogical University Tirol (PHT)
12. The Private University College of Education of the Diocese of Linz (Private Pädagogische Hochschule der Diözese Linz)



## CANADA

13. Concordia University of Edmonton
14. ISL of Ontarios Principals' Council (OPC)
15. Mount Royal University
16. Ontario Institute for Studies in Education, The Governing Council of the University of Toronto
17. The University of British Columbia
18. York University, Faculty of Education



## DENMARK

19. Lillebaelt Academy of Professional Higher Education
20. Roskilde University



## FINLAND

21. Seinäjoki University of Applied Sciences (SeAMK)
22. The University of Jyväskylä
23. University of Tampere



## FRANCE

24. Groupe ESG (former name: Pole ESG)
25. Institut Universitaire de Formation des Maîtres de Basse-Normandie
26. ISIT – Intercultural Management and Communication Institute
27. Sciences Po Lille
28. University of Lorraine



## GERMANY

29. Global Ethic Foundation, Germany (GEF)
30. Karlsruhe University of Education (Pädagogische Hochschule Karlsruhe)
31. University of Augsburg
32. University of Koblenz-Landau
33. University of Regensburg



## GREECE

34. Aristotle University of Thessaloniki



## INDONESIA

35. Sampoerna School of Education



## JAPAN

36. Aichi University of Education
37. Hiroshima University
38. Kansai University
39. Meijo University
40. Nagasaki University

41. Nara University of Education
42. Nihon University
43. Osaka Kyoiku University (OKU)
44. The International Academic Forum (IAFOR)
45. The Japan Association for Asian Studies (JAAS)
46. Tokyo Gakugei University
47. Yamaguchi University



## SOUTH KOREA

48. Central Library of Dongguk University
49. Cheongju National University of Education
50. Chung-Ang University
51. College of Fine Arts of Kyung Hee University
52. Daegu National University of Education (DNUE)
53. Dongguk University
54. Ewha Womans University
55. Gyeongin National University of Education (GINUE)
56. Hanyang University
57. Keimyung University
58. Korea National University of Education (KNUE)
59. Korea University Sejong Campus
60. Korean Educational Development Institute
61. Korean Institute for Gender Equality Promotion and Education
62. KwangWoon University
63. Kyungnam University
64. Sogang University
65. Soongsil University
66. The Catholic University of Korea
67. The University of Seoul
68. Wonkwang University, The Institute of Mind Humanities
69. Yeungnam University



## LATVIA

70. University of Latvia



## MALAYSIA

71. Management & Science University
72. Taylor's University
73. The Southeast Asian Ministers of Education Organisation Regional Centre for Special Education Needs (SEAMEO SEN)
74. United Chinese School Committee's Association of Malaysia (UCSCAM)
75. University of Malaya, Institute of Principalship Studies



## MEXICO

76. International University (Universidad Internacional)



## MONGOLIA

77. Mongolian National University of Education



## NORWAY

78. Oslo and Akershus University College of Applied Sciences (HIOA)



## RUSSIA

79. Institute of Theory and History of Pedagogy, The Russian Academy of Education
80. Peter the Great St. Petersburg Polytechnic University



## SINGAPORE

81. National Institute of Education (NIE), Nanyang Technological University



## SPAIN

82. University of Lleida (Universitat de Lleida)
83. University of Navarra (Universidad de Navarra)
84. University of Vic - Central University of Catalonia

Red: Academic Collaboration Agreement signed  
Black: Academic Collaboration and Student Exchange Agreements signed  
As of 31 July 2017





## SWEDEN

85. Jönköping University,  
School of Education and Communication
86. Kristianstad University
87. Linköping University
88. Linnaeus University
89. Luleå University of Technology
90. Malmö University
91. Örebro University
92. Stockholm University, Department of Education



## SWITZERLAND

93. University of Teacher Education,  
St. Gallen (PHSG) (Pädagogische Hochschule des Kantons  
St. Gallen)
94. University of Teacher Education Zug (PH Zug)  
(Pädagogische Hochschule Zug)
95. Zurich University of Teacher Education  
(Pädagogische Hochschule Zürich)



## THAILAND

96. Khon Kaen University



## THE CZECH REPUBLIC

97. Masaryk University



## THE NETHERLANDS

98. Fontys Academy for Creative Industries,  
Fontys University of Applied Sciences
99. Fontys International Business School,  
Fontys University of Applied Sciences
100. Fontys School of HRM and Psychology,  
Fontys University of Applied Sciences
101. NHL University
102. Stenden University
103. The Hague University of Applied Sciences



## UNITED KINGDOM

104. Centre for Academic Writing, Coventry University
105. Goldsmiths College, University of London
106. Manchester Metropolitan University
107. Newman University
108. Northumbria University
109. Nottingham Trent University
110. Stranmillis University College
111. The University of York,  
Department of Social Policy & Social Work
112. University of Northampton
113. University of Roehampton
114. University of Worcester



## UNITED STATES OF AMERICA

115. Alverno College
116. Bridgewater State University
117. Marquette University
118. North Carolina Agricultural and Technical State University
119. Plymouth State University
120. Rutgers, The State University of New Jersey
121. The United Board for Christian Higher Education in Asia
122. University of California, Santa Barbara,  
Department of Education, Graduate School of Education
123. Vanderbilt University,  
Peabody School of Education and Human Development

Please visit <https://www.eduhk.hk/io/eduhk-partner-network> for  
the most updated information.



## CHINA

1. Beijing Language and Culture University
2. Beijing Normal University
3. Capital Normal University
4. Central China Normal University
5. China Conservatory
6. Chinese Academy of Social Sciences
7. Communication University of China
8. Dalian University of Foreign Languages
9. East China Normal University
10. Education Bureau of Nanjing City
11. Education Bureau of Yangpu District, Shanghai
12. Education Consortium of the Pan Pearl River Delta Region
13. Fudan University
14. Fujian Normal University
15. Guangdong University of Foreign Studies
16. Guangxi Normal University
17. Hebei Province Language Test Center
18. Hunan Normal University
19. Institute of Applied Linguistics, Ministry of Education
20. Nanjing Normal University
21. Nanjing University
22. Ningbo Institute of Education
23. Northeast Normal University
24. Peking University
25. Renmin University of China
26. Shaanxi Normal University
27. Shanghai Conservatory of Music
28. Shanghai Normal University
29. Shenzhen University
30. South China Normal University
31. South China University of Technology
32. Southwest University
33. Sun Yat-Sen University
34. Tsinghua University
35. Xiamen University
36. Xi'an Jiaotong University
37. Zhejiang Normal University



## TAIWAN

38. Chang Jung Christian University
39. China Medical University
40. Fo Guang University
41. Fu Jen Catholic University
42. National Academy for Educational Research
43. National Central University
44. National Changhua University of Education
45. National Chengchi University
46. National Cheng Kung University
47. National Chi Nan University
48. National Chung Cheng University
49. National Dong Hwa University
50. National Kaohsiung Normal University
51. National Sun Yat-sen University
52. National Taichung University of Education
53. National Taipei University
54. National Taipei University of Education
55. National Taiwan Normal University
56. National Taiwan University
57. National Taiwan University of Arts
58. National Tsing Hua University
59. National University of Tainan
60. Providence University
61. Soochow University
62. University of Taipei
63. Yuan Ze University



## MACAU

64. University of Macau

Please visit <http://www.eduhk.hk/gca/en/academicExchange.php>  
for the most updated information.



“ My stay at EdUHK has been fantastic! I've met many great people from all over the world, had countless memorable experiences and learnt a lot during my exchange. The chance to live in a great city like Hong Kong and meeting all these amazing people has widened my horizon and made the past months unforgettable. ”

**Rico JUD**, Full-year Exchange, 2016 - 2017  
Zurich University of Teacher Education, Switzerland







# GUIDE

## for International Exchange Students

// Studying abroad helps you grow professionally but most important personally. That's why everyone must go and study abroad. Such a life changing experience- get out of your comfort zone, face your deepest fears, get to know yourself and be whoever you want to become, it's never too late to go for exchange. //

**Mariangela VERGARA RUIZ**, Semester 1, 2016 - 2017  
University of Navarra, School of Education and Psychology, Spain

# Pre-Departure

## STEP 01

### Arrange for Your Arrival

- Refer to your Admission Letter for detailed information on arrival arrangements. This tells you when the semester and student hall check-in begin.
- Upon request, please provide the IO with your arrival details.
- Arrive before the semester begins to attend our Orientation Programme.

## STEP 02

### Purchase Insurance

- Although Hong Kong is generally regarded as a safe city, you should ensure you have adequate insurance to cover unexpected events.
- Make your own arrangements for travel and health insurance, which should cover the entire period of your studies in Hong Kong. This is mandatory and you will be asked to show evidence of such insurance and the coverage policy prior to departure for EdUHK.

Insurance should include:

- travel
- personal accident
- medical expenses (accident and non-accident)
- hospitalisation, and
- emergency evacuation/repatriation

## STEP 03

### Talk to Our Student Buddies

- Our well-established Buddy Programme enables you to get in touch with local students even before you arrive.
- Exchange students are each matched with one or two local buddies, who will contact you ahead of your departure and be on hand once you reach EdUHK.
- Get to know our buddies and don't miss out this great way to make new friends and explore Hong Kong and its culture.

## STEP 04

### Before Setting Off

Ahead of your departure, you should:

- Read through all documents and emails from IO.
- Complete and submit all documents/forms, e.g. complete your online accommodation application.
- Make sure you have received your visa label from IO and stick it in your passport.
- Send an e-copy of your insurance, including travel insurance, to IO.
- Take note of Online Course Registration schedules and complete your registration during the designated period.
- Remember to inform IO of your arrival details when requested.





## STEP 05

### Things to Bring

Check with your airline about the baggage allowance and the number of bags you will be allowed to take with your particular ticket!

#### Essential

- Passport with valid student visa (It is important that you must show your visa permit to the Immigration Officer upon arrival in Hong Kong as he/she needs to stamp on your visa permit to activate your student visa)
- Copy of your personal insurance policy
- Sufficient money for accommodation fees, transportation and living expenses
- Regular medication (if any) and a copy of the prescription
- Bed sheets, blanket and pillows, as these are not provided by EdUHK residential halls
- Casual wear e.g. jeans, t-shirts
- Suit or jacket and tie for formal occasions
- Clothes for sports activities
- Extra pair of shoes or clothing if you are above average size
- Mementos from home e.g. music, books
- Photo album with pictures of your family, friends, home and school
- National costume and items for cultural activities at EdUHK

\* Preferably you should obtain some Hong Kong dollars prior to your arrival. Alternatively, you can use the money exchange services at Hong Kong International Airport and local banks.

#### Optional

- Laptop computer
- Electricity transformer – Hong Kong uses 220V
- Books and stationery
- Electrical appliances e.g. hairdryer

## STEP 06

### Arrival Pick-up Services

- IO runs an airport pick-up service close to the start of term and detailed information will be sent to you before your arrival.
- There is a nominal charge of HK\$150 (US\$20).
- IO's emergency contact number during the arrival pick-up period is (852) 6584 0600.

## STEP 07

### After You Arrive

- Complete your registration, collect a welcome pack, and pick up your student ID card from IO.  
You are required to provide the following items for registration:
  1. Passport with valid study visa stamped by the Hong Kong Immigration Department.
  2. Proof of insurance (in English) covering the entire period of your stay at EdUHK.
  3. Complete Credit Card Direct Authorisation Form for caution money.
- Check in at your student hostel and settle the fee as instructed.
- Join the Orientation Programme.
- Open a bank account (if necessary).
- Finalise your study plan during the Add/Drop period.
- Apply for a Hong Kong ID card (if you are staying longer than 180 days).

## STEP 08

### Hall Check-in

Semester 1 (Fall) and Full-year residence	Semester 2 (Spring) residence
End of August/Early September	End of December/Early January

- Detailed information on the Hall Check-in Arrangement could be found in the Student Hostel Website. Please note that you will need to pay a deposit for accommodation in cash to the bank on campus shortly after your arrival.

## STEP 09

### Attend Orientation

- A series of Orientation sessions will be held soon after your arrival to help you understand more about EdUHK and Hong Kong in general.



## About Your Exchange



### Laws of Hong Kong and Personal Identification

Hong Kong operates under a common law system, which may be different from your home country. There may also be differences between Hong Kong's common law system and the system in other locations. Therefore, you need to be prepared to learn about and respect the laws in Hong Kong during your time in the city.

One of the legal requirements in Hong Kong is that you are required to carry your valid identification. If you are stopped without it, you risk being fined by the police. This means you should carry either your passport or a Hong Kong ID card (you will be eligible to apply for one if you stay in Hong Kong for 180 days or longer) at all times.

### Roles and Responsibilities

All international students need to follow the terms and conditions outlined in EdUHK Student Handbook. These can be viewed at [www.eduhk.hk/reg/student\\_handbook](http://www.eduhk.hk/reg/student_handbook). In addition, exchange students are expected to show respect for the traditions and customs of your host society and EdUHK and fully participate in IO activities, including:

- Orientation sessions
- Group discussions and related exchange activities
- Volunteering to be a resource for information and / or activities in connection with future study abroad or exchange programmes

### Academic Honesty

You should always approach your work with integrity and honesty, avoid any action that might call into question your present or future academic reputation, or that of EdUHK and your fellow students. We expect our exchange students to carry out all academic activities honestly and with good faith.

This means you must:

- take full responsibility for all the work you submit and ensure that all submitted work is your own
- make a full and proper acknowledgement of the sources of your work and of their intellectual property

You are required to read carefully the Guidance Notes on Academic Honesty, which will be given to you on arrival, and to sign a declaration to indicate your acceptance of upholding academic honesty throughout your studies on admission to EdUHK.

### Language of Instruction

As some EdUHK modules are taught in Cantonese or Putonghua, we strongly advise you to select from the extensive range of modules taught in English, unless you are proficient in Cantonese or Putonghua.



## Credit Transfer and Transcript

We suggest you discuss the transfer of credit units from EdUHK with the relevant department of your home institution before your departure.

After completing your academic programme at EdUHK, you will receive an official transcript. The transcript will be posted to your home institution following the respective meetings of the Board of Examiners. This means transcripts will not be available immediately after you complete your programme.

## Visas

IO provides assistance in applying for your student/training visa. Upon receiving your visa label from us, stick it in your passport. When you arrive in Hong Kong, an Immigration Officer will stamp that page to activate your student visa. You will also need to show your student visa when you register at IO.

## Visa Extensions

If you want to extend your visa, you can apply within one month before its expiry. The relevant form, ID91, can be downloaded at the website of Immigration Department (Please refer to p.23). To complete the application, you will need:

- original and photocopy of your Hong Kong ID card, if any
- original and photocopy of your passport or travel document; and
- official letter of acceptance for the extension from EdUHK, stating you are a registered full-time student

To submit the form, you or your authorised agent will need to go to the Immigration Department in person.

## Travelling Outside Hong Kong

A great advantage of studying in Hong Kong is the easy access to Mainland China and surrounding countries in Asia, including Thailand, Singapore, Malaysia, South Korea, Japan and Vietnam. For your own safety, you should keep abreast of current travel advisory information when making your travel plans.

From past experience, China has been the most attractive travel destination for our international students. Trips to Guangdong province can be fitted into a weekend while major cities such as Beijing and Shanghai can be visited during holiday periods.

If you plan to visit Mainland China before you come to Hong Kong, you will need to apply for a China visa in your home country. You may also apply for a visa in Hong Kong once you arrive (Please refer to p.23).

# Gateway of Asia





## About Hong Kong



### Hong Kong Highlights

- A cosmopolitan city, with a fantastic mix of people from around the world, historic temples and ultra-modern high rises, intriguing cultural festivals and trendy shopping and entertainment districts.
- Fast-paced urban lifestyle and the opportunity to escape to secluded beaches and country park walking trails and villages.
- Freedom of expression, information, and religion.
- Highly efficient services and a superb public transportation system.
- A major gateway to Mainland China and Asia, and a popular headquarters for regional operations.

### Language

- Most people speak Cantonese and some Mandarin (Putonghua).
- English is one of the city's official languages and is widely used by the government, business sectors and other professionals.

### Working in Hong Kong

Under Hong Kong immigration laws, exchange students at Hong Kong tertiary institutions cannot take up part-time or full-time employment, whether paid or unpaid.

### Climate

- Hong Kong enjoys year-round sunshine with a mild winter and a hot and humid Summer.
- Summer: rainy, humid, and a very warm 32° Celsius (89° Fahrenheit) from June to August.
- Winter: little rain and usually pleasant with temperatures rarely drop below 15° Celsius (59° Fahrenheit) from December to February.
- Hong Kong experiences both occasional typhoons and rainstorms. Each has its own warning system of signals to let people know what they should do.
- Class/Examination Arrangements during Tropical Cyclones Rainstorms could be found at the Student Handbook.







## Food, Culture, Shopping

Hong Kong offers huge variety of Chinese, Asian and Western cuisines; amazing range of its shopping experience anywhere.

## Electricity

- Hong Kong uses 220V/50hz and three-pronged plugs.
- Transformers and adaptors for your electrical devices are readily available in Hong Kong.

## Money and Banking

- Bring sufficient Hong Kong currency to cover immediate expenses such as transport fares and meals.
- Do not carry a large amount of cash while travelling to Hong Kong. You may purchase traveller's cheques in your home country and then open a bank account on campus after your arrival.
- Money exchange is available at the airport and on campus.
- Service charges may apply if you withdraw money on your home country bank card at local ATM machines.

## Credit Cards

- Most shops and restaurants accept VISA, MasterCard, and American Express cards.
- Some may not accept credit cards for purchases below HK\$200 (US\$26), or may add bank service charges.

## Communications

- Most of the world's mobile telecommunications systems operate in Hong Kong, including GSM 900, PCS 1800, LTE, CDMA and WCDMA.
- Local SIM cards are widely available at convenience stores and mobile phone shops.



## About Student Life



### Student and Hong Kong ID Cards

- **Student ID:** You will receive your student card upon arrival. This provides access to campus amenities, including sports and recreational facilities and library services
- **Hong Kong ID:** If you have enrolled in a year-long academic programme and obtained your student visa, you can apply for a Hong Kong Identity Card (HKID) at the Hong Kong Immigration Department. Obtaining a Hong Kong ID card is straightforward and means you do not have to carry your passport around for identification purposes. It also speeds up going through immigration when entering and leaving Hong Kong.

You can book an appointment online for identity card applications. You are not eligible to apply if you only stay in Hong Kong for one semester (i.e. less than 180 days).

### Healthcare Services

EdUHK Student Health Services provide primary medical services. The Health Centre is located in the Cho Kwai Chee Foundation Building (Room 09, 1/F, Block A). Exchange students can obtain medical services at the Health Centre at the same rate as other fulltime students.

### Convenience Store and Supermarket

There is a convenience store on campus, operated by 7-Eleven. It is located in the Central Facilities Building. Opening hours are 07:30 - 23:30 daily.

The nearest supermarket to campus is a Wellcome store in the basement of the Retail Block, Richwood Park, 33 Lo Fai Road, Taipo. This is a 10-minute walk up the hill to the left when you leave campus. Opening hours are 09:00-22:00 daily.

Tai Po Centre, reached by taxi or bus 74K from campus, has another Wellcome and a ParknShop supermarket. The closest supermarket with a more extensive range of Western/American food products is City Super in New Town Plaza shopping mall, just next to Shatin Station. This is about 30 minutes from campus.

### Banking

There is a Bank of East Asia mini-bank in the Central Facilities Building (C-P-12). An automated teller machine (ATM) is also available.

To open a bank account, bring the following documents to the bank:

- passport
- student ID card
- home country ID card
- driving licence (if any)
- Hong Kong ID card (if any)
- proof of address (your student hall)
- proof of your permanent address
- minimum of HK\$100 (US\$13) initial deposit







## Estimated Living Fees

### Accommodation

HK\$5,090-6,900 (US\$653-885) / semester

### Meals\*

HK\$3,000-4,000 (US\$385-513) / month

### Local Transportation\*

HK\$500-800 (US\$64-103) / month

\* Depend on individual lifestyle

## Campus Facilities

### Library

EdUHK's Mong Man Wai Library is the leading education library in the region. In addition to general books and serials, the Library houses a Central Teaching Resources Collection, Reference Collection, Reserve Collection, Media Resources Collection and two Model Libraries. You also have access to the 7x24 Learning Centre, which provides study facilities, course textbooks, PC workstations with internet links, live TV connections, printers and photocopiers for students around the clock. Study rooms and discussion rooms are available for all students.





## Food and Beverage

The campus has a variety of conveniently located eateries, providing meals, snacks and coffee.



## Postal Services

You can ship bulky items from your home to EdUHK. Mail or packages should be sent to your hall and need to include the following information:

(Student Name)

(Room Number)

(Hall name – Northcote / Grantham / Robert Black / Jockey Club Student Quarters)

The Education University of Hong Kong

10 Lo Ping Road, Tai Po

New Territories, Hong Kong

There is a post box on Spine Road outside C-G/F-04. The nearest post office to campus is Shop 106, 1/F, Fu Shin Shopping Centre, Tai Po.



## eLearning

EdUHK uses Moodle as its Learning Management System to support blended and distance learning.

## Information Technology

The Office of the Chief Information Officer (OCIO) develops and maintains the University's computing environment to support its administration, teaching and research. There are around 1,000 computers for students and an extensive collection of software for word processing, spreadsheet calculation, database management, email communication, presentations, courseware development, statistical analysis and discipline-specific applications. OCIO also provides a wide range of audio-visual equipment and services, free Wi-Fi services, and maintains the cyber stations around the campus.

## Sports

You can enjoy a wide range of indoor and outdoor sports at the University. The Amenities and Sports Complex is air-conditioned and houses both indoor and outdoor facilities.



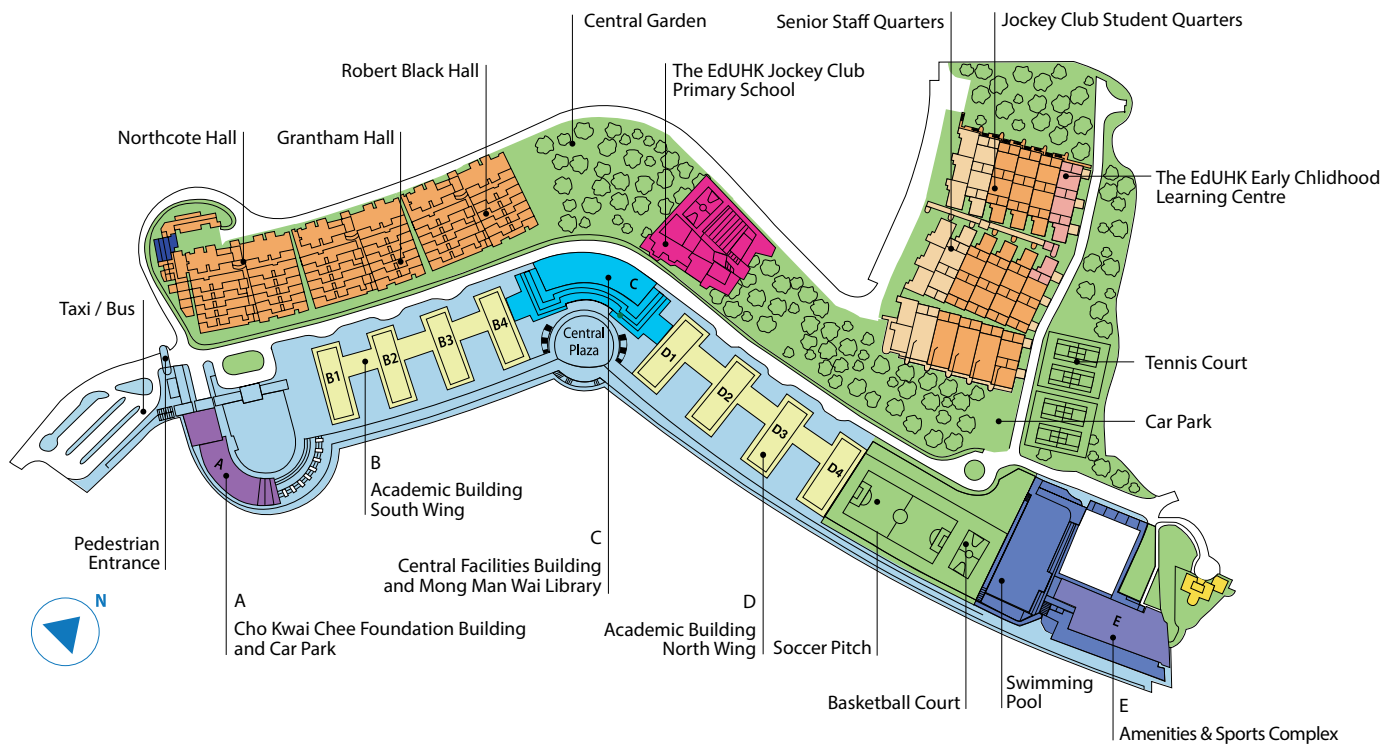


# Useful Contacts

The Education University of Hong Kong		
Department / Office	Service	Location
<b>International Office (IO)</b>	Handles all matters related to international exchange and overseas summer programmes.	A-G/F-10 Tel: (852) 2948 7654 Web: <a href="http://www.eduhk.hk/io">www.eduhk.hk/io</a>
<b>Student Affairs Office (SAO)</b>	Offers a wide range of student services, including personal development activities, counselling, career services, and support for international students.	A-1/F Tel: (852) 2948 6720/ (852) 2948 6721 Web: <a href="http://www.eduhk.hk/sao">www.eduhk.hk/sao</a>
<b>Centre for Language in Education (CLE)</b>	Provides language support and services.	B3-G/F-05 Tel: (852) 2948 7402/ (852) 2948 7403 Web: <a href="http://www.eduhk.hk/cle/en">www.eduhk.hk/cle/en</a>
<b>Library (LIB)</b>	Offers all kinds of library services to eligible users.	C-G/F Tel: (852) 2948 6653/ (852) 2948 6658 Web: <a href="http://www.lib.eduhk.hk">www.lib.eduhk.hk</a>
<b>Office of the Chief Information Officer (OCIO)</b>	Delivers computing and technical support services. Individual email and log-in accounts are provided on joining EdUHK. A 24-hour computer room is available.	C-LP-20 Help desk hotline Tel: (852) 2948 6601 Web: <a href="http://www.eduhk.hk/ocio">www.eduhk.hk/ocio</a>
<b>Student Hostel</b>	Hall Application and Check-in Arrangement	<a href="http://www.eduhk.hk/sh">www.eduhk.hk/sh</a>
<b>Student Halls</b>	Offers residential experiences for residents, which are recognised as an important part of campus life.	<b>Northcote Hall</b> Tel: (852) 29481649 Web: <a href="http://www.eduhk.hk/sao/nh">www.eduhk.hk/sao/nh</a> <b>Grantham Hall</b> Tel: (852) 29481568 Web: <a href="http://www.eduhk.hk/sao/hbra">www.eduhk.hk/sao/hbra</a> <b>Robert Black Hall</b> Tel: (852) 2948 0221 Web: <a href="http://www.eduhk.hk/sao/rbh">www.eduhk.hk/sao/rbh</a> <b>Jockey Club Student Quarters</b> Tel: (852) 2948 6930 Web: <a href="http://www.eduhk.hk/sao/jcsq">www.eduhk.hk/sao/jcsq</a>
<b>Health Centre</b>	Medical Appointment and enquiry.	A-1/F-09 Tel: (852) 2948 6262 Web: <a href="http://www.eduhk.hk/sao/">www.eduhk.hk/sao/</a> (click into "Student Services" then "Health Services")
<b>Amenities and Sports Complex</b>	Provides sports facilities for all students, staff and authorised users.	E-LP2-16 Tel: (852) 2948 8844 Web: <a href="http://www.eduhk.hk/eo/facilities_sports.htm">www.eduhk.hk/eo/facilities_sports.htm</a>
<b>Posting Box</b>	The daily collection schedule: Monday to Friday : 1:45 pm Saturday : 3:45 pm	C-G/F-04 Tel: (852) 2948 6277 Web: <a href="http://www.eduhk.hk/eo/postal.htm">www.eduhk.hk/eo/postal.htm</a>
<b>Bank of East Asia</b>	A mini-bank in the Central Facilities. An automated teller machine (ATM) is also available.	C-P-12 Tel: (852) 3609 3332
Others		
<b>Hong Kong Immigration Department</b>	Visa Application for an Extension of Stay	Web: <a href="http://www.immd.gov.hk/eng/forms/forms/id91.html">www.immd.gov.hk/eng/forms/forms/id91.html</a>
	Book Appointment to Apply for Hong Kong Smart Identity Card	Web: <a href="http://www.gov.hk/en/residents/immigration/idcard/hkic/bookregidcard.htm">www.gov.hk/en/residents/immigration/idcard/hkic/bookregidcard.htm</a>
<b>China Travel Service (H.K.)</b>	Application for China Visa	Web: <a href="http://www.ctshk.com/english/useful/chinesevisa.htm">www.ctshk.com/english/useful/chinesevisa.htm</a>
<b>Hong Kong Post</b>	Check postal rates and services	Web: <a href="http://www.hongkongpost.hk/eng/index.htm">www.hongkongpost.hk/eng/index.htm</a>
<b>Hong Kong Tourism Board</b>	Provides tourism tips and news about Hong Kong	Web: <a href="http://www.discoverhongkong.com">www.discoverhongkong.com</a>
<b>Study in Hong Kong</b>		Web: <a href="http://www.studyinhongkong.edu.hk/en">www.studyinhongkong.edu.hk/en</a>
<b>Hot Courses Abroad</b>		Web: <a href="http://www.hotcoursesabroad.com/hongkong">www.hotcoursesabroad.com/hongkong</a>
<b>Hong Kong Observatory</b>		Web: <a href="http://www.hko.gov.hk/contente.htm">http://www.hko.gov.hk/contente.htm</a>

# Maps

## The Education University of Hong Kong Tai Po Campus

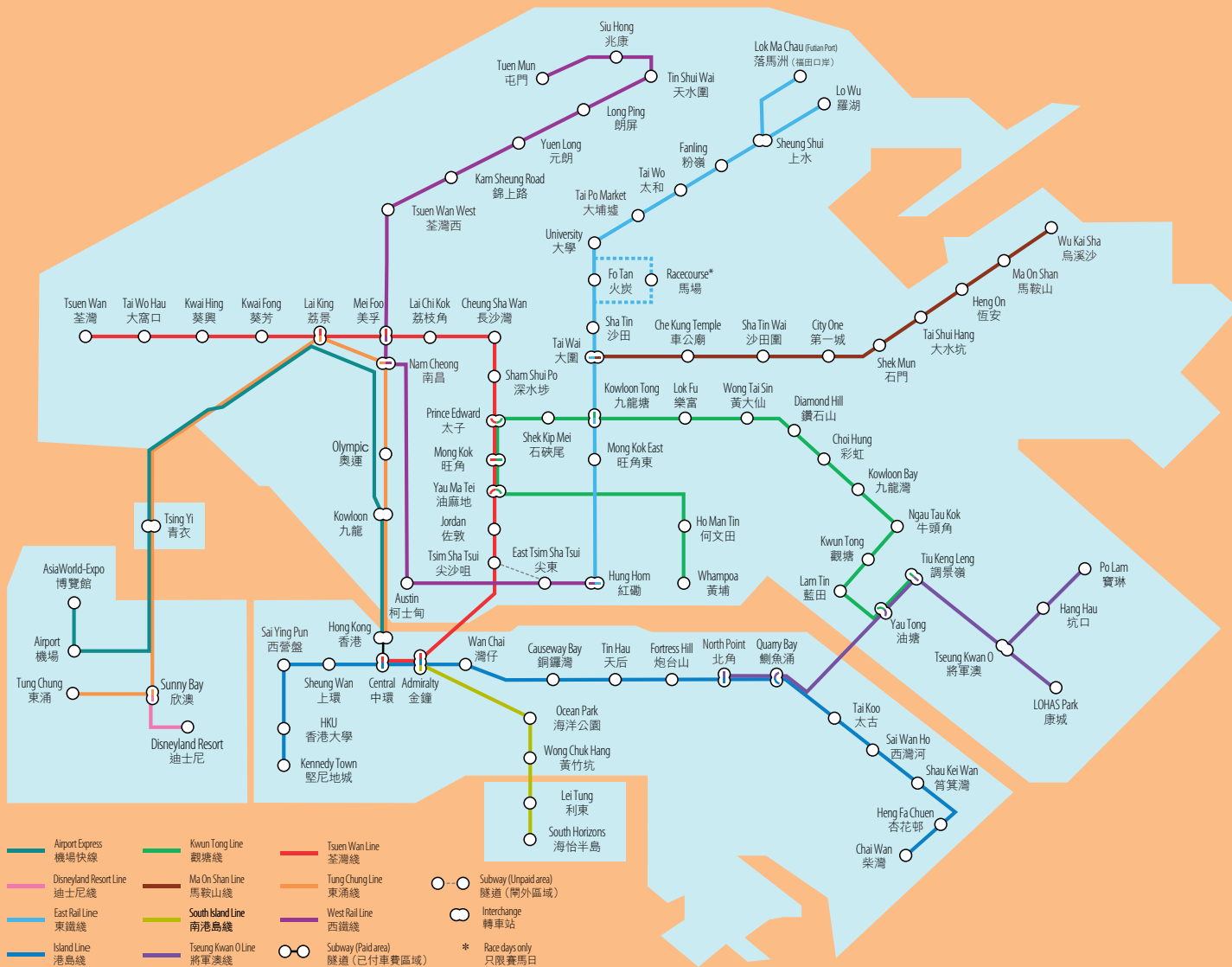


## Popular Tourist Attractions & Transportation





# MTR System



## Student Octopus Card

Hong Kong enjoys one of the world's leading smart card payment systems through its "Octopus" system. Such cards are widely used on public transport and in convenience stores, fast food shops, supermarkets, vending machines, schools and car parks. We highly recommend you get an Octopus card. You can purchase a card from any customer service counter in Mass Transit Railway (MTR) stations. Concessionary fares are

available to Personalised Octopus cardholders (with student status), who are under 26. Application details will be provided during Orientation.



## Emergency Telephone Numbers

<b>Police, Fire and Ambulance</b>	999
<b>Tai Po Police Station</b>	(852) 3661 1674
<b>EdUHK Emergency Hotline</b>	(852) 2948 8000

<b>EdUHK Security Hotline</b>	(852) 2948 8002
<b>Telephone Directory Enquiries</b>	English: 1081 Cantonese: 1083 Mandarin: 1088



A PATHWAY OF

# EXPLORING

A NEW WORLD



## International Office



A-G/F-10, 10 Lo Ping Road,  
Tai Po, New Territories, Hong Kong



(852) 2948 7654



(852) 2948 8198



io@eduhk.hk



www.eduhk.hk/io

## The Education University of Hong Kong



(852) 2948 8888



(852) 2948 6000



info@eduhk.hk



www.eduhk.hk/