

## Fact Sheet 2018/2019<sup>1</sup>

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### Introduction

The **Catholic University of Eichstätt-Ingolstadt** (Katholische Universität Eichstätt-Ingolstadt, **KU**) is the **first and only Catholic university in the German-speaking world**. With around 5400 students, it is currently the smallest university in Bavaria. Being a small university, it provides an excellent environment for interdisciplinary exchange between the eight faculties and their subjects, made possible by almost 120 professors, over 300 research associates and a large number of lecturers with industry experience.

### Identity

The Catholic University of Eichstätt-Ingolstadt is a modern university with a long tradition. It has existed in its current form since 1980, but its roots go back to the year 1564 and the foundation of the Collegium Willibaldinum, the first priest seminary north of the Alps. The Ingolstadt School of Management was added in 1989. Ingolstadt also has a long tradition as a university town – Bavaria's first university was established there in 1472 with the Pope's approval.

The KU is a state-approved university that is supported by a Catholic foundation. The degrees and qualifications that the KU awards are equivalent to those issued by state universities in Germany. The KU welcomes students of all faiths and sees itself as an academic community that conveys knowledge and teaches social skills on the basis of Christian values. Open dialogue and critical thinking are key characteristics of the University's community and of the learning and teaching that take place here. The KU sees knowledge transfer as a third academic mission alongside research and teaching. Constructive discussion with society has an economic, cultural, social, political and Christian dimension at the KU.

### Campus locations & International Office addresses:

<sup>1</sup> Information provided is valid as of May 4, 2018



**Eichstätt campus:** Katholische Universität  
Eichstätt-Ingolstadt  
International House  
Marktplatz 7  
85071 Eichstätt  
Germany

Geographical coordinates:  
48°53'31"N 11°11'02"E

**Ingolstadt campus:** Katholische Universität  
Eichstätt-Ingolstadt  
International Office  
Auf der Schanz 49  
85049 Ingolstadt  
Germany

Geographical coordinates:  
48° 46' 0" North, 11° 26' 0" East

### General information

<b>University:</b>	<b>Katholische Universität Eichstätt-Ingolstadt (KU)</b>
<b>University size:</b>	Graduate students: 1214 (in 2017-18) Undergraduate students: 3568 (in 2017-18)
<b>Academic year:</b>	<b>2018/2019</b>
<b>KU Erasmus+ Identification Code</b>	D EICHSTA01
<b>KU EUC Number</b>	29755-IC-1-2007-1-DE-ERASMUS-EUCX-1
<b>ID Number (U.S. Department of Education)</b>	Katholische Universität Eichstätt-Ingolstadt 03041300

### Faculties

University faculties	Faculties of applied sciences
<b><i>Eichstätt campus</i></b>	
<ul style="list-style-type: none"> <li>- Faculty of Theology</li> <li>- Faculty of Philosophy and Education</li> <li>- Faculty of Languages and Literature</li> <li>- Faculty of History and Social Sciences</li> <li>- Faculty of Mathematics and Geography</li> </ul>	<ul style="list-style-type: none"> <li>- Faculty of Religious Education</li> <li>- Faculty of Social Work</li> </ul>
<b><i>Ingolstadt campus</i></b>	
<ul style="list-style-type: none"> <li>- Faculty of Business Administration "WFI – Ingolstadt School of Management"</li> </ul>	



Role & area of responsibility		Contact persons	
		Campus Ingolstadt (business & economics)	Campus Eichstätt (all other degrees)
Vice-President for International Affairs		Prof. Dr. Klaus Stüwe +49 8421 93 21433 <a href="mailto:vizepraesident-internationales@ku.de">vizepraesident-internationales@ku.de</a>	
Director		N.N. +49 8421 93 23456 <a href="mailto:intoff@ku.de">intoff@ku.de</a>	
Deputy Director		Dr. Andreas Riffel +49 8421 93-21923 <a href="mailto:international1@ku.de">international1@ku.de</a>	
Campus Heads		Dr. Andreas Riffel +49 8421 93-21923 <a href="mailto:international1@ku.de">international1@ku.de</a>	N.N. +49 8421 93 23456 <a href="mailto:intoff@ku.de">intoff@ku.de</a>
International Relations Cooperation Agreements Erasmus+ Coordinator		Thomas Grubauer +49 8421 93 21016 <a href="mailto:international2@ku.de">international2@ku.de</a>	
Outgoing services			
O U T G O I N G	Erasmus+ exchange (Europe)	Armelle Langenwald +49 841 937 21970 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>	Stephany Koujou +49 8421 93 21631 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>
	Worldwide exchange (North America, Africa, Asia & Australia/NZ)	Stephany Koujou +49 841 937 21631 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>	
	Worldwide exchange (Latin America)	Claudia Velazquez-Schobert +49 8421 93 21524 <a href="mailto:zilas@ku.de">zilas@ku.de</a>	
	Special programs, double degree & joint degree programs	Armelle Langenwald +49 841 937 21970 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>	Stephany Koujou +49 8421 93 21069 <a href="mailto:outgoing@ku.de">outgoing@ku.de</a>
Incoming services			
I N C O M I N G	All exchange, joint & double degree programs	Katharina Mergl +49 841 937 21915 <a href="mailto:incoming@ku.de">incoming@ku.de</a>	Alessia Tressoldi +49 8421 9321069 <a href="mailto:incoming@ku.de">incoming@ku.de</a>
	Degree-seeking students	N.N. +49 8421 93 23456 <a href="mailto:incoming@ku.de">incoming@ku.de</a>	
	Summer school	Alessia Tressoldi +49 8421 9321069 <a href="mailto:summerschool@ku.de">summerschool@ku.de</a>	



<b>International careers &amp; internships</b>	Marianne Montrose-Schönmüller +49 8421 93 21184 <a href="mailto:praktika-international@ku.de">praktika-international@ku.de</a>
<b>IT &amp; marketing (Mobility Online, website &amp; social media)</b>	Tanja Telgkamp +49 8421 93 23150 <a href="mailto:erasmus-finanzen@ku.de">erasmus-finanzen@ku.de</a>
<b>Staff Mobility &amp; International Guest Lecturers</b>	Jessica Hofmacher +49 8421 93 21267 <a href="mailto:welcome@ku.de">welcome@ku.de</a>

Important dates		
Official academic calendar		
Academic year	October 1 – September 30	
Winter semester	October 1 – March 31	
Summer semester	April 1 – September 30	
Please note: Winter semester examinations usually end in February! This can become a problem for students who need to start their next semester at their home institution in January or February (after an exchange semester at KU). This does not apply for the International Fall Term in Business Administration, which ends in December.		
Lecture period	Start	End
Summer semester 2018	April 09, 2018	July 14, 2018
Winter semester 2018/19	October 15, 2018	February 09, 2019
Summer semester 2019	April 23 2019	July 27, 2019
International Fall Term in Business Admin.	Start of September	End of December
Pre-semester intensive German language course		
	Start	Please note: Pre-semester courses may occasionally only be offered at the other campus if demand at a campus is too low. Students from the affected campus can still participate, but need to take a public bus to the other campus. A student ticket for the entire duration of the course costs €118.80. With our 50 % refund, this is reduced to €59.40.
Summer semester 2018	March 19, 2018	
Winter semester 18/19	September 24, 2018	
Summer semester 2019	April 01, 2019	
KU Summer School 2018	July 16, 2018	
WFI Summer School 2018 (Business Admin.)	July 16, 2018	
Christmas break		
Start	End	
December 24, 2018	January 6, 2019	
Deadlines		
	Winter semester / academic year	Summer semester
Nomination deadline	May 15	November 15
Application deadline	June 15	December 15
KU Summer School application deadline		January 15
WFI Summer School application deadline		April 15

### Credit transfer/transcript of records

Please note: Exchange students who are not studying for a full degree at the KU have to register for all examinations they plan to take and receive credits for in KU Campus. The transcript of records confirms all courses that the student has successfully attended at the KU during his/her exchange semester. It is sent by mail and/or e-mail directly to the student and the home university.

### Grading system

	<b>1.0</b>	<b>1.3</b>	<b>excellent</b>
<b>1.7</b>	<b>2.0</b>	<b>2.3</b>	<b>good</b>
<b>2.7</b>	<b>3.0</b>	<b>3.3</b>	<b>satisfactory</b>
<b>3.7</b>	<b>4.0</b>		<b>sufficient</b>
<b>4.3 and below</b>			<b>fail</b>

### Student support (incl. description and cost, if any)

<b>Visa assistance?</b>	Yes
<b>Pre-departure preparation?</b>	Yes
<b>Arrival airport?</b>	Munich Airport
<b>Public transport to airport?</b>	Yes, shuttle bus to Ingolstadt at hourly intervals (€22.00)
<b>Private airport pick-up?</b>	Yes, costs: approximately €100.00 for up to 3 passengers (Campus Ingolstadt) Yes, costs: "Taxi service Kapfer" approximately €100.
<b>Course registration?</b>	Yes
<b>Cultural events &amp; excursions?</b>	Yes
<b>Buddy program?</b>	Yes
<b>Sports &amp; clubs?</b>	Yes, costs variable
<b>Gym?</b>	Yes – €30.00 per semester (Campus Eichstätt)
<b>Emergency services?</b>	Hospital with emergency room 110 yards from the university campus; doctors of all specializations available in town
<b>Places of worship?</b>	Yes
<b>Scholarships?</b>	Possible. Available competitive scholarships will be announced upon availability
<b>Students with disabilities</b>	Many buildings in Eichstätt are wheelchair accessible, however please be aware that Eichstätt is a medieval town paved with old cobblestones that are unsuitable for wheelchairs. Facilities in Ingolstadt are fully accessible for people with disabilities.

### Application requirements

<b>Eligibility requirements (GPA? Language level?)</b>	If language of instruction is German: B1 If language of instruction is English: B2
<b>Application materials and process:</b>	



1. Register online for KU online application

2. Log in to online application platform

After registering applicants will receive an e-mail containing their access code, enabling them to complete their data and download their Welcome Package. Afterwards they must upload the following documents:

- Print version of online application – signed by student and confirmed (signed and stamped) by home university
- Language proficiency form (if language of instruction is German: B1, if language of instruction is English: B2)
- Copy of passport (or ID)
- Passport photo
- Transcript of records
- Learning agreement / study program
- Housing application (highly recommended)
- Registration for pre-semester intensive German language course (recommended)

<b>Can application materials be submitted electronically?</b>	Only electronically
<b>Acceptance letter sent to partner university or the student?</b>	Student

#### Information about the learning agreement

The learning agreement is a contract between the exchange student, the KU and the home university. It has to be signed BEFORE starting the semester at the KU.

**Courses in Eichstätt are mainly taught in German.** A comprehensive selection of courses offered in English is currently only available at the Faculty of Business Administration on campus Ingolstadt.

Classes and courses can be found on **KU Campus**

(<https://campus.ku.de/studienangebot/?IdLanguage=133&clearcache=true>), our online course catalog. Overviews of our English-taught course offer at the Faculty of Business Administration can be found on our website

(<http://www.ku.de/wwf/international/incoming-students/course-catalogue/>). The finalized course catalog is usually confirmed **only a few weeks** before the semester starts (winter semester: early September; summer semester: early March).

If students need to finalize the learning agreement before, please use last year's courses initially. If anything needs to be changed, students can modify the learning agreement once they are in Eichstätt or Ingolstadt.

How to proceed with the learning agreement:

1. Students select the courses they would like to attend (from KU Campus & our website)
2. Students have their learning agreement approved (by signature) by their home university
3. Students send their document to the KU International Office (if not done by the home university)

4. The respective Erasmus+ departmental coordinator will check and – if approved – sign the learning agreement and return it to the International Office where we will sign and stamp it and send it back to the student (by e-mail)

How to change the learning agreement:

5. Students should discuss changes with their KU departmental coordinator and have them approved with a signature in their learning agreement
6. The International Office can confirm the approved changes and send the modified agreement to the home university. Please keep in mind the order of signatures, which is always 1. KU departmental coordinator, 2. KU International Office

Academics	
Standard course load:	1–1.3 ECTS credits per course week
Credit system used: (e.g. ECTS)	ECTS
Language of transcript of records:	English
Transcript automatically sent to the partner institution upon completion?	Yes
Course catalog web link:	<a href="http://campus.ku.de/studienangebot/?!dLanguage=133&amp;clearcache=true">http://campus.ku.de/studienangebot/?!dLanguage=133&amp;clearcache=true</a>
Courses available in English?	Yes, in selected subjects on campus Eichstätt, and in a variety of subjects on campus Ingolstadt (Business Administration)
Required courses?	No
Course registration procedure?	Through KU Campus before arrival at the Faculty of Business Administration and upon arrival at all other faculties
Do you offer credit-bearing internships? (not pass/fail)	No

Costs		Amount
Application fee	€0.00	
Confirmation deposit	€0.00	
Other fees	€44.50 [mandatory student services fee] €350.00 [housing deposit]	
Housing	€250.00 – €370.00 per month (Eichstätt) €250.00 – €550.00 per month (Ingolstadt)	
Damage deposit	€500.00 – €1000.00	
Meals	Approx. €1,000.00 per semester	
Books	€0.00	
Visa	Depends on home country	
Visa application/extension in Germany	€50.00 - €100.00	
Insurance	Around €85.00 per month	



<b>Local transportation</b>	Students do not need to take any local transportation if they are living in Eichstätt or in Ingolstadt. Both Eichstätt and Ingolstadt are small towns and especially in Eichstätt, everything can be reached by foot. If students living in Eichstätt need to take courses in Ingolstadt, which is usually once or twice a week, they can take the bus shuttle. At the end of the semester, 50% of the costs can be refunded. Cost per month for students: €118.50
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<b>Housing</b>	
<b>Application deadlines:</b>	Winter semester: June 15 Summer semester: December 15
<b>Is housing guaranteed for exchange students?</b>	Housing offer depends on availability
<b>Options:</b> ( <i>dorm, homestay, apartment</i> )	Apartments, dorms
<b>Website:</b>	<a href="http://www.ku.de/en/international/come-in-study-with-us/double-degree-exchange-programs/accommodation-in-eichstaett-ingolstadt/">http://www.ku.de/en/international/come-in-study-with-us/double-degree-exchange-programs/accommodation-in-eichstaett-ingolstadt/</a>

<b>Visa / entry requirements</b>	
<b>No visa required</b> to enter and study in Germany	<p>Nationals of the <i>European Union</i> as well as citizens of <i>Iceland, Liechtenstein, Norway</i> and <i>Switzerland</i> do not need a visa.</p> <p>However, <b>all students still need to register as a resident at their local registration office.</b></p> <p><i>KU International Office Service in Eichstätt:</i> Students can register as residents in Eichstätt via the International Office. In addition to the completed forms, the International Office will need two copies of each student's personal ID card or passport.</p> <p><i>KU International Office Service in Ingolstadt:</i> Buddies are available to assist with the registration process.</p>



<b>eAT required after arrival</b>	<p><b>All students still need to register as a resident at their local registration office.</b></p> <p>In addition, nationals of <i>Australia, Israel, Japan, Canada, New Zealand, South Korea, United States, Andorra, Brazil, El Salvador, Honduras, Monaco</i> and <i>San Marino</i> have to request the eAT (electronic residence permit) after arrival AND having registered at their local registration office.</p> <p>The required documents for requesting the eAT are:</p> <ul style="list-style-type: none"><li>▪ Passport (must be valid for the entire duration of stay in Germany)</li><li>▪ Certificate of enrolment from the KU</li><li>▪ Proof of financial resources (blocked account) or scholarship confirmation</li><li>▪ Health insurance confirmation (in German or English)</li><li>▪ Biometric passport photograph (we highly recommend having this photograph taken in Germany due to unique technical passport photograph specifications)</li><li>▪ Rental contract (all pages, and signed by the student and the landlord/landlady)</li><li>▪ Resident registration confirmation</li></ul> <p>For more information, please visit the German Foreign Office website (<a href="https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node">https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node</a>).</p>
<b>Visa required prior to arrival</b>  <b>AND</b>  <b>eAT required after arrival</b>	<p>Please visit the German Foreign Office website to find the most up-to-date information about requesting a visa. There, students can also check whether they need to apply for a visa or not.</p> <p>If the visa is not valid for the entire duration of the study period in Germany, students will have to extend their visa by requesting the eAT.</p>